

United States Senate

Information Sheet for Nomination to the U.S. Service Academies

PLEASE READ CAREFULLY AND RETAIN FOR FUTURE REFERENCE

Young Nebraskans, as a group, have done very well in obtaining appointments to the U.S. Military, Naval, Air Force and Merchant Marine Academies. The process begins with a written request to a U.S. Senator and/or Member of the House of Representatives requesting a nomination to a Service Academy. A person who receives a nomination from a member of Congress is then further evaluated by the respective Academies. The Academies make the final appointment.

I have appointed a Service Academy Selection Committee to evaluate the applicants and recommend a list of candidates for nomination to the Service Academies. This committee, made up of Nebraskans from across the state, will meet in the fall of 2010 to interview those who have applied for academy classes starting in July, 2011.

If you are interested in applying for a service academy class which begins in July, 2011, you should apply to my **Omaha** office anytime between the spring of your junior year and the fall of your senior year.

An application form is enclosed. **All information must be postmarked by October 31, 2010.**

Eligibility– Applicants must be:

1. a high school graduate
2. at least 17 years old, and not past his/her 23rd birthday on day of entry into the academy
3. a citizen of the United States
4. a resident of Nebraska, unmarried, with no legal dependents

Applicants for Nomination must provide

- Application Form. The enclosed application must be completed and returned promptly. Formal candidacy is established upon receipt of your application. You do not need to send all the required information at once. Transcripts, test scores, etc, can be sent in as you receive them.
- Transcript. An official transcript of your high school record showing your final junior grades and class rank. If you apply before this information is available, you are responsible to request that your school send an official transcript with this information.

- SAT and/or ACT Scores. The tests may be taken several times, and the selection committee will accept the highest scores. SAT and ACT scores can be sent directly to my office if an applicant requests on the test form that scores be sent to Code 7154 for ACT scores and Code 6998 for SAT scores.
- Three letters of recommendation on letterhead with address of recommender included.
- Additional material. Please forward any biographical material such as awards, news articles, etc., that you would like to include in your file. They will be accepted and reviewed. Resumes, essays, and photographs are not required.
- All correspondence or questions regarding an academy nomination should be sent to:

U. S. Senator Ben Nelson
 Attn: Academy Nominations Coordinator
 11819 Miracle Hills Drive, Suite 205
 Omaha, Nebraska 68154-4428
 402-391-3411

Please call my Omaha office if you have any questions. **Please note that my Washington, DC office DOES NOT maintain the academy nomination files. They are completely maintained in my Omaha office. You can direct any questions you might have about the process to Jan McCarty, Academy Nominations Coordinator, at 402-391-3411, fax 402-391-4725.** Her email address is jan_mccarty@bennelson.senate.gov.

I urge you to apply for more than one Academy and rank your choice in the appropriate space on the application form. You should also contact each of the Academies (via the addresses below or online) so that they may begin a file for you. Evaluation for both a nomination by me and an appointment by the Academies usually occurs simultaneously. A nomination is required before an appointment can be offered by any of the Academies. I recommend that you also contact Senator Mike Johanns and the member of the House of Representatives representing your Congressional District.

To obtain information about the Academies contact:

Superintendent
 U.S. Naval Academy
 (Attn: Director of Candidate Guidance)
 Annapolis, Maryland 21402

Director of Admissions
 U.S. Military Academy
 West Point, New York 10996-1797

HQ/USAF/RRSS
 U.S. Air Force Academy
 Colorado Springs, Colorado 80840-9989

Admissions Office
 U. S. Merchant Marine Academy
 Kings Point, New York 11024-1699

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Important Dates for Academy Applicants for Classes Beginning July 2011

SPRING SEMESTER OF JUNIOR YEAR TO OCTOBER 31, 2010 OF SENIOR YEAR (and anytime up to age 23 for high school graduates)

_____ Submit application form to Senator Nelson's Omaha office to begin your file

_____ Submit application to the selected service academies to begin their file

AS EARLY AND AS OFTEN AS POSSIBLE

_____ Take SAT and/or ACT and forward scores to Senator Nelson. Receipt of test scores may take considerable time, so take the SAT and/or ACT as early as possible.

NO LATER THAN OCTOBER 31, 2010

_____ This is the **deadline** to submit all required material. It should be postmarked no later than October 31, 2010. (Application, SAT and/or ACT test scores, transcripts and letters of recommendation)

*** Candidate files that are incomplete when interviews are held may not be given final consideration for a nomination.

NO LATER THAN EARLY NOVEMBER, 2010

_____ Candidates who expect to be unable to appear for a personal interview in late November/early December should contact my Omaha office at 402-391-3411.

LATE NOVEMBER/EARLY DECEMBER, 2010

_____ Attend scheduled personal interview in Nebraska (additional test scores and additional biographical material may be hand carried to the interview)

MID-DECEMBER, 2010

_____ Selection Committee evaluates all applicants

LATE DECEMBER, 2010

_____ All applicants will be informed of the Senator's nomination decisions

JANUARY THROUGH JUNE, 2011

_____ Service Academies review nominees and make their offers of appointment

LATE JUNE OR EARLY JULY, 2011

_____ Appointees report to service academies

ATHLETIC ACTIVITIES AND AWARDS (USE BOTTOM OF SECOND PAGE FOR ANY ADDITIONAL SPACE NECESSARY)

NON-ATHLETIC SCHOOL ACTIVITIES AND AWARDS (NATIONAL HONOR SOCIETY, CLUBS, CHEERLEADING, DRAMA, ETC.) (USE BOTTOM OF PAGE FOR ANY ADDITIONAL SPACE NECESSARY)

ACTIVITIES OUTSIDE OF SCHOOL (WORK, SCOUTING, CHURCH, COMMUNITY, ETC.)

STATEMENT, IN 50 WORDS OR LESS, WHY YOU WISH TO ENTER ONE OF THE U.S. SERVICE ACADEMIES.

CONTINUATION OF PREVIOUS SECTIONS (IF NECESSARY)

Please read before signing: I have read the Guidelines explaining the Senator's nomination procedure and am familiar with the requirements. If I have not submitted all necessary data by the **October 31st deadline**, I understand that I may not be given final consideration for nomination.

Date _____ Signature _____

Applicant